



2025 SCHOLARSHIP & HR CERTIFICATION APPLICATION

As part of its commitment to the human resources community, the PIHRA Foundation annually grants scholarships ranging from \$500 to \$3,000 to support HR professionals and students. This form is intended for use in applying for either of these grants.

We urge you to follow the instructions carefully. Applications must be submitted no later than November 23, 2025 to PIHRA.Foundation.Scholarships@gmail.com with "PIHRA Foundation Scholarship Application" in the subject line.

NOTE: Applicants who have already completed their exam are not eligible for this scholarship and should not apply for a grant to cover past expenses. Payments may be made on your behalf directly to the educational organization. PIHRA membership is encouraged, however not required.

The PIHRA Foundation **HR Student Scholarship** provides grants in the following categories:

Undergraduate:

\$2,500 (full time student status with upper division undergraduate study)

\$1,500 (part time student status with upper division undergraduate study)

Graduate:

\$3,000 (full time student status with graduate study)

\$1,500 (part-time student status with graduate study)

The PIHRA Foundation **HR Certification Award** provides reimbursement grants of up to \$500 to selected HR professionals who meet the eligibility requirements for an approved course of instruction leading to their successful SHRM or HRCI certification.

Questions concerning the application process may be directed to the PIHRA Foundation at the above email address.

SECTION I: To be completed by all applicants

Applicant's Full Name:		Date:
Applicant's Address:		Contact Phone:
		Contact Email:
This application is for:		
☐ HR Student Scholarship [Sections I and II plus attachments (pages 2 & 3)]		
☐ HR Certification Award [Sections I and III plus attachments (pages 2 & 4)]		
If applicable:		
PIHRA ID Number:	PIHRA Member Status:	District or Student Chapter:
	☐ Regular ☐ Student	
Employer Information:		
School Information:		
Undergraduate Program:	☐ Full-time (12 units or more)	☐ Part-time (11 units or less)
Graduate Program:	☐ Full-time (8 units or more)	☐ Part-time (7 units or less)
Major:	Number of Classes:	Class Hours per Week:
School Year:	Overall GPA:	GPA in Major:
Employee Tuition Reimbursement Eligibility? [If yes, please explain]		
Other scholarships, awards or grants? [If yes, please explain]		

SECTION II: 2025 HR Student Scholarship

Eligibility

Scholarships may be awarded to HR Students who are full- or part-time students enrolled in regular classes at accredited colleges or universities in Southern California and majoring in Human Resources Management, Business Administration or a closely related field. Previous recipients are not eligible to re-apply each year for the scholarship awarded. Members and immediate Family Members of the PIHRA Foundation are not eligible to apply for the scholarship. PIHRA membership is encouraged, however not required.

Full time, undergraduate students must be enrolled in at least two upper division classes (eight quarter units or the semester equivalent) with at least a 3.0 cumulative GPA in the major. Undergraduate students are eligible for a \$2,500 scholarship per year for full-time status.

Part-time, undergraduate students must be enrolled in at least one upper division class (four quarter units or the semester equivalent) with at least a 3.0 cumulative GPA in the major. Undergraduate students are eligible for a \$1,500 scholarship per year for part-time status.

Full-time, graduate students must be enrolled in at least two classes with a cumulative GPA of at least 3.0. Graduate students are eligible for a \$3,000 scholarship per year for full-time status.

Part-time, graduate students must be enrolled in at least one class with a cumulative GPA of at least 3.0. Graduate students are eligible for a \$1,500 scholarship per year for part-time status.

Selection

Applicants meeting the above minimum requirements will be evaluated on the basis of scholastic achievement, faculty advisor recommendation and community service and a commitment to a career in Human Resources. All applications will be initially screened for completeness and those found qualified will be further evaluated by a panel of Foundation Board members. HR Student Scholarship Finalists will be scheduled for personal interviews. The decisions of the Foundation Board are final. Student Scholarship. Recipients will be notified by **December 7, 2025**.

The completed application package for the PIHRA Foundation HR Student Scholarship must include:

- Proof of current enrollment in the requisite number of units.
- Copies of transcripts evidencing the requisite scholastic achievement.
- A current résumé of no more than two pages.
- An essay of no more than three pages, including mention of each of the following:
 - Your experience (both paid and volunteer) within human resources.
 - Your personal contributions to your community.
 - Your future goals and aspirations within human resources.
 - How this scholarship will contribute to your educational and career goals.
- The signature of the applicant's faculty advisor on this application.
- E-mail on or before **November 23, 2025** to

Certification

By submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. If requested, I agree to provide additional support for information I have provided. Falsification of information may result in termination of any award and may include an obligation to repay all funds disbursed. This application becomes the property of the PIHRA Foundation. I understand members of the Foundation Board will review my applications, transcripts, resume and essay.

Applicant's signature:

Date:

Faculty Advisor's signature:

Date:

SECTION III: 2025 HR Certification Award

Eligibility

The scholarship of \$500 will be awarded to a HR professional currently working in Human Resources pursuing certification as a Society for Human Resources Management Certified Professional (SHRM-CP), Society for Human Resources Management Senior Certified Professional (SHRM-SCP), SHRM California Law HR Specialist, SHRM Talent Acquisition Specialist, SHRM People Analytics Specialist, SHRM U.S. Employment Immigration Specialist, SHRM HR Department of One Specialist, Associate Professional in HR (aPHR), Associate Professional in HR - International (aPHRi), Professional in HR (PHR), Professional in HR – California (PHRca), Professional in HR – International (PHRi), Senior Professional in HR (SPHR), Senior Professional in HR – International (SPHRi), Global Professional in HR (GPHR) or a student meeting the eligibility requirements to sit for the PHR. Our scholarship is awarded for a Professional who is will take their exam between **December 1, 2025– February 15, 2026.**

NOTE: Please refer to the SHRM and HRCI websites for registration and application deadline dates. This scholarship can only be awarded once per person and they must successfully certify to receive the award. PIHRA membership is encouraged, however not required. Members and immediate Family Members of the PIHRA Foundation are not eligible to apply for the scholarship.

Selection

Recipients will be selected on the basis of work experience and their commitment to a career in Human Resources. A panel of PIHRA Foundation members will review all applications submitted on time. All HR Certification applicants will be notified of their standing by February 17, 2026. Applications will not be returned and all decisions are final.

Please answer the following questions.

1. Discuss why you seek HR certification with HRCI or SHRM and how it will enhance your HR career.
2. Discuss how this scholarship will help you to attain your education/career goal.

Work experience: Attach a current resume no longer than two pages.

Application checklist: This application becomes complete and valid only when you have returned all of the following:

1. Signed application
2. Responses to the above two questions
3. Résumé
4. Proof that you are registered to take the exam between **December 1, 2025 – February 15, 2026.**

NOTE: Please refer to the SHRM and HRCI websites for registration and application deadline dates.

5. Email application on or before December 14, 2025 to **PIHRA.Foundation.Scholarships@gmail.com**

Certification

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. If requested, I agree to give proof of any and all information I have provided. Falsification of information may result in termination of any scholarship awarded which may include an obligation to repay all funds which may have been disbursed. This application becomes the property of the PIHRA Foundation. I understand members of the Foundation Board will review my application.

Applicant's signature:

Date: